



MINUTES of the 119th SANCOLD MANAGEMENT COMMITTEE MEETING

**Held at 10h00 on Thursday 20 February 2014 at the offices of AECOM
263A West Ave, Centurion, PRETORIA**

1. OPENING and WELCOME

The Chairperson welcomed the attendees and specifically the new members, Ms Mari Trümpelmann, Mr Mo Moshodi and Mr Louis Hattingh. Mr Danie Brink was at this stage a visitor.

2. ATTENDANCE, APOLOGIES and QUORUM

2.1 Attendance

Mr D B Badenhorst	(DB)
Ms M Blaeser	(MB)
Mr D Brink	(DBr)
Mr L Hattingh	(LH)
Mr K Legge	(KL)
Mr M Moshodi	(MM)
Dr B Mwaka	(BM)
Mr P D Pyke	(PP)
Dr CPR Roberts	(Sec)
Ms Mari Trümpelmann	(MT)
Mr W van der Westhuysen	(WvdW)

2.2 Apologies

Dr Q H W Shaw	(QS)
Prof G R Basson	(GB)
Dr A Bester	(AB)
Mr D Cameron Ellis	(DCE)
Dr E Vorster	(EV)

2.3 Quorum

The meeting was properly constituted. A quorum requires a 40% attendance.

3. AGENDA

The Agenda was adopted.

4. CO-OPTION OF ADDITIONAL MC MEMBERS

The following co-options were made for 2014:

- Mr Peter Pyke for Treasurer activities
- Mr Danie Brink for his tailings dams expertise.

5. ELECTION AND APPOINTMENT OF MC OFFICE BEARERS

DWA (P & I) would be contacted in connection with the nomination of a representative until 2016. **Sec**

5.1 Vice-Chairperson

Dr Quentin Shaw was proposed and elected unanimously as Vice-Chairperson for a three year term.

5.2 Treasurer

Mr Peter Pyke was proposed and elected unanimously as Treasurer for 2014. Mr David Cameron-Ellis would serve as Assistant Treasurer, with a view to taking over the portfolio when Mr Pyke was no longer available for the position.

5.3 Secretary

Dr Paul Roberts was appointed as SANCOLD Secretary for 2014 on the terms and conditions of the proposal document. The work for ICOLD 2016 would be in terms of a separate agreement. The Committee expressed its appreciation of the past work of the Secretary.

6. MINUTES OF MC 118

6.1 Amendments

No amendments.

6.2 Approval

The Minutes of the 118th meeting were approved.

6.3 Matters arising from previous minutes

The following outstanding issues were discussed:

6.3.1 Financial support for the ICOLD Vice-President (Item 2)

The ICOLD Secretary General agreed to pay for the accommodation costs. The SANCOLD MC accepted the proposal.

6.3.2 Voluntary Association of ECSA (Item 3)

The Secretary was preparing the application and was still awaiting some feedback from members on their ECSA Registration numbers. **Sec**

6.3.3 Sponsorship from TCTA/LHDA (Item 4)

Letters had been written in November but no reply had been received. DCE to follow up within one month. **DCE**

6.3.4 Change of banking account signatories (Item 8)

The matter was still outstanding. **PP/DCE**

6.3.5 MOA between DWA/SANCOLD (Item 16)

WvdW reported that the DWA: Legal Services required additional information which the Secretary had sent. The intention was to sign the agreement before the end of March 2014 so that the first payment of R1 million could be made. The Treasurer would issue the invoice. A dedicated account would be needed for ICOLD 2016 as a matter of urgency. **PP**

The SANCOLD Management Committee **resolved** that a new banking account be opened for ICOLD 2016 and that the account signatories would be Messrs Peter Pyke and Walther van der Westhuysen initially with David Cameron-Ellis added later when available (with any two of the three signatures valid). **PP**

7. EXCO MATTERS

7.1 EXCO Composition

The Management Committee **agreed** that Exco would consist of the office-bearers plus Messrs D Cameron Ellis, L Hattingh and M Moshodi.

8. SANCOLD ACTIVITIES

8.1 Programme for 2014

The meeting document was discussed and the following additional items would be added:

- ICOLD Congress papers for 2015;
- Preparation of a publication on Ecological Water Reserve;
- Preparation of a brochure on "Your Tailings Dam".

The list would be updated and recirculated to Management Committee members. **Sec**

8.2 SANCOLD Guidelines

8.2.1 Floods

The Flood Guideline had stalled due to the lack of a Convenor. The Secretary would approach Dr André Görgens and Mr Simon Johnson of Jeffares & Green, Pietermaritzburg regarding the position and make a recommendation to Exco. **Sec**

8.2.2 Risk analysis

LH reported on progress and hoped to have the first draft within one year. Contact had been made with ANCOLD, USBR and experts in Europe. **LH**

8.2.3 Geotextiles for dams

KL reported that AECOM had reformatted the draft document which would be circulated in two weeks' time to the SANCOLD Working Group on Embankment Dams. It would then be submitted to the ICOLD Committee on Embankment Dams in Bali. In the meantime it would become a SANCOLD Guideline. The second draft was expected to take about one year. **KL**

8.2.4 Your Dam

KL reported on the matter. It was intended to produce about a ten page brochure with links to websites and other documents. The target date was mid-2014 for the first draft. LH was assisting and BM also offered assistance. **KL**

8.2.5 Guideline on Ecological Water Reserve

The proposal by Mr Gerald de Jager was **approved**. The document would take about 12-18 months to prepare. The maintenance of EWR during construction should be addressed in the document. Appreciation was expressed to Mr de Jager. **DB**

8.2.6 Publication on Your Tailings Dam

DBr agreed to produce a short document such as that for Your Dam **DBr**

The Secretary would publicise all of the above developments in the next SANCOLD News.

Sec

8.3 SANCOLD Annual Events

8.3.1 SANCOLD Annual Event 2013

The discussion revealed that SANCOLD 2013 was very successful. The matter of the outstanding payments by DWA was being addressed by PP. **PP**

8.3.2 SANCOLD Annual Event 2014

The Secretary made a presentation on the topic and highlighted the favourable financial implications if SANCOLD were to organise the Event itself. The following major issues arose during the discussion:

- The Conference Committee would consist of Dr P Roberts (Convenor), Ms Mari Trümpelmann and Mr Danie Brink;
- The Committee was to evaluate the proposal from the Professional Conference Organiser (PCO) and refer it to Exco for approval. **Conference Committee/Exco**
- It was **agreed** that the venue would be Johannesburg /Pretoria in 2014;
- A range of study tours to tailings dams and VRESAP could be organised as there would be constraints on numbers at each site;
- The Conference theme should be broad enough to attract papers and delegates;
- The ECSA CPD accreditation would be applied for;
- Potential keynote speakers were the ICOLD President or Secretary-General. The latter might make the ICOLD 2016 site inspection in November 2014 which could save cost. The Secretary would establish costs.

Sec

8.4 Publicity: Website, Newsletter, Publications

The Secretary reported on the website updates, editions of SANCOLD News and publicity in various journals.

8.5 SANCOLD Young Engineers' Forum

Mr Mo Moshodi reported on the SANCOLD YEF developments and the objectives of the organisation. A programme of action would be submitted to SANCOLD by mid-March 2014. **MM**

9. FINANCIAL MATTERS

9.1 Expenditure-income statement 2013 and Budget 2014

The Treasurer highlighted the expenditure-income statement for 2013 and emphasised that the entries now reflected when expenses occurred or benefits accrued. We were now closer to a balanced budget. It was **agreed** that the 32-day notice deposit account should be closed due to low interest rates. The accounts still had to be audited. **PP**

During the discussion, various changes were made to the budget for 2014, event income was increased and event costs to a lesser extent, so that a balanced budget was achieved.

9.2 Membership Matters

The Secretary reported that there were 54 Corporate Members (41% paid to date) and 166 Individual Members (57% paid to date). Each Management Committee member should attempt to recruit one Corporate Member and three Individual Members during 2014. **MC Members**

The Voluntary Association with ECSA should assist in gaining new Individual Members. A discount for prompt payment of fees was discussed, but it would entail additional administrative work.

9.3 SANCOLD Scholarship

The meeting document on the topic was discussed and it was **agreed** that the scholarship would be extended to doctoral students. The scholarship would be advertised in October 2014 for 2015. **Sec**

10. ICOLD ACTIVITIES

10.1 ICOLD Circular Letters

ICOLD Circulars CL 1860 to CL 1874 had been sent to the MC. The Secretary highlighted the ICOLD Circular letters of importance. The draft Agenda of Bali 2014 was on the Agenda as item 10.3.2

10.2 ICOLD Committees

The Committee Representation and composition of SANCOLD Working Groups were reviewed and the following changes were made:

- Committee on Hydraulics: Dawid van Wyk has retired and the Secretary would ascertain whether André Bester would be willing to serve as SA Representative.
- Committee on Embankment Dams: Add the name of Tyler Bains to the Working Group;
- Committee on Tailings Dams; Add the name of Danie Brink to the Working Group;
- Secretary to contact the SA Representatives of Committees on Public Safety, Register of Dams to ascertain existence and functioning of Working Groups.

Sec

LH considered that South Africa should be represented on the Committee on Flood Evaluation and Dam Safety. Exco would take the matter further. The Convenor of the SANCOLD Guideline on Floods would be the ideal candidate to be the SA Representative. **Sec/Exco**

10.3 ICOLD 82nd Annual Meeting, Bali, June 2014

10.3.1 SANCOLD representation and financial support

The SANCOLD MC **approved** the amendments to the policy document on SANCOLD Support for the attendance of ICOLD Meetings. It was **agreed** that the following persons would qualify for the SANCOLD subsidy of R100 000 divided by number of persons for Bali 2014: L Hattingh, D Badenhorst, P Pyke (in private capacity), Q Shaw, D Cameron-Ellis, L Furstenburg, D Grant-Stuart, G Basson would be approached to ascertain if they wished to attend the Bali Meeting and to receive the subsidy. **Sec/PP**

10.3.2 General Assembly: Draft Agenda

The draft Agenda of the 82nd General Assembly, Bali was discussed and the following issues arose:

- The following persons would represent South Africa at the General Assembly: D Badenhorst (Voting Member), Q Shaw, P Pyke.
The Secretary would inform the ICOLD Central Office. **Sec**
- The Secretary had sent in substantive comments on the draft minutes of which only one minor amendment was reflected in CL 1873. The Secretary would write to the ICOLD Secretary-General to draw attention to this issue. **Sec**
- No mention was made in the draft Agenda of a presentation by South Africa on ICOLD 2016. The Secretary would request time at the meeting for such a presentation. **Sec**

It was also **agreed** that LH would present a paper on South African small dams at the Workshop to be held in Bali on Friday 6 June 2014. **LH**

10.3.3 Attendance of Committee Meetings

Would be decided once the Committee meeting schedule and the SA attendees were known. **DB/Sec**

10.4 African Regional Club of ICOLD

Prof Basson reported by e-mail that there had not been much activity.

10.5 ICOLD 25th Congress (2015)

The Secretary reported that Abstracts for five papers had been submitted and would be evaluated. The cost implications would be made clear to the authors. More papers could be considered. **Sec**

10.6 ICOLD Annual Meeting 2016

10.6.1 Local Organising Committee

The document on the topic was discussed and the following emerged:

<u>Portfolio</u>	<u>Name</u>	<u>Remark</u>
Study Tours	H-J Wright	Sec to confirm
Exhibition & Sponsorship	Q Shaw	Sec to confirm
Finance	D Cameron-Ellis	Confirmed
Symposium & Workshop	G Basson	DB to approach again
DWA Representative	Vacant	WvdW to request DWA to nominate once MOA signed.

Sec/DB/WvdW

The first Local Organising Committee meeting would probably take place in April 2014.

10.6.2 Appointment of the PCO for ICOLD 2016

The Management Committee confirmed the decisions of the approvals which had been given by e-mail as follows:

- Event Dynamics is appointed as Professional Conference Organiser for ICOLD 2016;

- The draft contract to be subject to a legal review by Mr Peter Ramsden at an estimated cost of R3000. Dr André Bester would also review the document from a procurement perspective;
- The SANCOLD Chairperson was given the authority to sign the contract on behalf of SANCOLD after the legal review.

It was also **agreed** that the SANCOLD Secretary and the Convenor of Finance, Mr D Cameron-Ellis be granted signing authority for the approval of payments in connection with ICOLD 2016.

10.6.3 Proposal: SANCOLD Secretary for ICOLD 2016

Dr P Roberts was appointed as the SANCOLD Secretary for ICOLD 2016 as per the written proposal.

11. GENERAL

No discussion.

12. DATE AND VENUE OF THE NEXT MEETING

To be held back-to-back with SANCOLD 2014 probably in November 2014.

Sec

13. CLOSURE

The meeting closed at 14h37.

Minutes approved at MC 120 on 9.2.2015