



MINUTES of the 113th SANCOLD MANAGEMENT COMMITTEE MEETING

Held on Thursday 24 February 2011, BKS Offices, PRETORIA at 10h00

1. OPENING and WELCOME

The Chairperson (Mr D B Badenhorst) welcomed the attendees to the meeting. This was the second meeting in terms of the restructured SANCOLD and the first for those elected as persons under the age of 35 years. Ms Michelle van den Berg and Mr Ivor Segers were welcomed in this capacity. Mr Dawid van Wyk would join the meeting later and was welcomed. Appreciation was expressed to the outgoing Committee members for all of their inputs into the organisation. Dr Beason Mwaka is the nominated representative of DWA (P & R) and needs to be reappointed or replaced by DWA since his term of office has expired.

A tribute was paid to the late Mr Jan de Wet who served on SANCOLD and a moment of silence held in remembrance.

2. ATTENDANCE, APOLOGIES and QUORUM

The attendance register was circulated for signature.

2.1 Attendance

Mr DB Badenhorst	(DB) ¹	
Prof GR Basson	(GB)	
Mr W S Croucamp	(WC)	(left 12h30)
Mr L Molo	(LM)	
Dr C P R Roberts (Secretary)	(Sec)	
Mr I Segers	(IS)	
Mr QHW Shaw	(QS)	
Mr T Tente	(TT)	
Ms M van den Berg	(MvdB)	
Mr D van Wyk	(DvW)	(arrived 11h00)

2.2 Apologies

Mr PD Pyke (Treasurer)	(PP)
Dr K Wall	(KW)

2.3 Absent

Dr B Mwaka	(BM)
Mr S Mabuda	(SM)

2.4 Quorum

The meeting was properly constituted. A quorum requires a 40% attendance.

¹ Abbreviation used in minuting

3. AGENDA

3.1 Amendments

Item 11.1 SANCOLD Awards was added.

3.2 Adoption

The amended Agenda was adopted.

4. ELECTION OF MC OFFICE BEARERS

4.1 Vice-Chairperson

Mr Solly Mabuda was elected unanimously. Consideration will have to be given at the end of the year to extending his term of office.

4.2 Treasurer

Mr Peter Pyke was elected unanimously and co-opted for 2011.

4.3 Secretary

The proposal for the appointment of Paul Roberts as Secretary on contract had been tabled by the Chairperson. The appointment was approved by the Management Committee (MC) subject to the inclusion of:

- A succession plan;
- Greater emphasis on sponsorships;
- Inclusion of an effective marketing strategy with its cost implications.

A revised proposal will be evaluated by Exco in June.

Sec/Exco

4.4 Banking account signatories

The MC appointed the following persons as signatories for the banking account:

Mr PD Pyke
Mr S Mabuda
Mr I Segers

Treasurer

5. CO-OPTION OF ADDITIONAL MC MEMBERS

The MC considered that a marketing specialist would be a useful addition and this would be informed by the marketing plan. During the discussion on Committees (item 10.2) it was agreed to co-opt Mr Duncan Grant-Stuart for 2011 for his expertise on tailings dams and his contacts in that sector.

Sec

The Chairperson indicated that the MC normally held one major meeting per year and used e-mail correspondence between meetings. It is thus important for MC members to respond to e-mails. The Committee considered that direct contact was necessary and it was **agreed** to hold a second meeting later in the year, supplemented by other forms of communication such as video conferencing.

6. MINUTES OF MC 112 (17 February 2010)

6.1 Amendments

Nil

6.2 Approval

The Minutes of the 112th Meeting were approved.

6.3 Matters arising from previous minutes

Most of the items had been done and the other issues were on the Agenda.

7. EXCO MATTERS

7.1 EXCO Composition

It was **agreed** that the following additional persons would serve on the Executive Committee in addition to the office bearers:

Ms Michelle van den Berg
Mr Tente Tente

The next Exco meeting will be held at 16h00 on 21 June 2011 at the offices of BKS. **Sec**

7.2 Report on EXCO meetings

The minutes of the Exco meeting 2 were noted. An outstanding issue to be taken forward was that related to the SANCOLD Logo which must be considered in the light of the marketing strategy. Exco would submit a recommendation to the MC for a decision. **Sec/Exco**

8. SANCOLD ACTIVITIES

8.1 SANCOLD Course/Symposium 2010

The attendance of the event was about 240 compared to 170 in 2009, hence the larger expected SANCOLD income of about R330 000. Prof Basson was congratulated on an excellent event.

8.2 SANCOLD AGM 2010

The SANCOLD Annual Meeting was fruitful as additional members were recruited for SANCOLD Working Groups, it encouraged an excellent participation in the 2012 ICOLD Congress and there was an independent request for a revised guideline on floods. The Annual Report 2010 was noted.

8.3 Publicity: Website, Newsletter, Publications

The Secretary reported that more effort was required in respect of publicity in 2011 in the light of the prior discussion on marketing. **Sec**

Prof Basson suggested that the course notes of the last three years (before 2010) be placed on the website for free downloading as part of the publicity drive. **Sec**

8.4 SANCOLD Guidelines

8.4.1 Freeboard for dams

The progress on this project was discussed as well as the recent intervention by Prof Oosthuizen. The University of Stellenbosch and the WRC are anxious to finalise the project. After a thorough discussion of the different options, the Committee decided that:

- (a) The guideline would be published by the WRC with SANCOLD inputs
- (b) A small Committee consisting of Dawid van Wyk, Jan Nortje and Leo van den Berg would review the document.

Mr Dawid van Wyk would manage the process and the intention would be to complete the matter by mid-March 2011. Prof Basson would send the latest version to Mr van Wyk. The Chairperson would inform Messrs Nortje and van den Berg. **DB/GB/DvW**

8.4.2 Floods

Mr Croucamp tabled a document on the topic. The following approach was **agreed** to by the Committee:

- (a) SANCOLD to participate in the proposed WRC scoping project via Steering Committee representatives (Messrs Croucamp (leader), J Nortje, D van der Spuy, Prof C Oosthuizen)
- (b) Mr Croucamp would report back in a year's time to the MC. **WC**
- (c) The MC would then consider the way forward in the light of the feedback.

8.4.3 Risk analysis

The Chairperson reported that Prof Oosthuizen had recommended that the SANCOLD guideline be considered only after the WRC study had been completed. A report should be requested from Prof Oosthuizen for the next MC meeting. **Sec**

8.5 **Programme for 2011**

The MC noted the proposed programme and added marketing as an additional item. **Sec**

8.6 **SANCOLD Annual Event 2011**

The draft proposal for 2011 was discussed in detail and the following decisions were **agreed** to:

- (a) The venue for the 2012 event should be in KwaZulu-Natal as the Springgrove Dam will be well underway.
- (b) The proposed venue of the Wild Coast for 2011 was not supported as travel time would be long which would reduce attendance.
- (c) The **agreed** venue for 2011 was Gauteng and the site visit would be to a DWA dam which is being rehabilitated. I Segers to send information on suitable dams under rehabilitation to Prof Basson. **IS**
- (d) African countries would be invited and prospective participants should be advised to apply for visas timeously.
- (e) DWA International Relations can assist with contacts in Africa. **WC/Sec**
- (f) The proposed theme for the event would be "Management of Dams". MC members were requested to submit suggestions for topics & theme to GB.MC
- (g) The SANCOLD Annual Meeting 2011 would take place on one afternoon. The MC **agreed** that the election would take place via electronic ballot. **Sec**
- (h) Prof Basson would investigate suitable venues and reformulate the proposal which would be circulated by e-mail by the Secretary to the MC for comment. Marketing would commence in March. **GB/Sec**
- (i) Mention was made of a seemingly commercial conference of dubious value on dam maintenance and concern was expressed that SAICE had granted CPD points for attendance. It was **agreed** that SANCOLD would write to ECSA and SAICE and request that before such accreditation was given, SANCOLD as the prime technical and professional representative body in matters pertaining to dams be consulted. **Sec**

9. **FINANCIAL MATTERS**

9.1 **Audited SANCOLD Statements 2009**

The Audited Statements for 2009 were noted. The MC **agreed** to the appointment of Venter & Co for the 2010 audit. It was however considered that auditors should be changed periodically. **Treasurer**

9.2 **Expenditure-income statement 2010**

The Expenditure-income statement for 2010 was noted.

9.3 **Membership matters**

The MC **agreed** that recruitment of new members was a corporate function. The Secretary was requested to send MC members the Membership Application form. **Sec/Exco**

The document [113-9.3] relating to membership was discussed and the following decisions taken:

- (a) The MC considered that before termination of membership, renewed efforts by various means should be made to encourage payment of fees. **Sec**
- (b) The recommendation regarding Mr S Mthetwa (2009 fee) was **agreed** to.
- (c) Exco would further consider the proposed membership certificate. **Exco**

- (d) It was **agreed** that Mr Segers would approach the Dam Safety Office requesting that an endorsement be provided by the DSO that membership of SANCOLD by dam owners was advisable. **IS**

9.4 Budget 2011

The proposed budget was noted. As part of the strategic marketing strategy, SANCOLD needed to improve its assets base. The budget was **approved**.

9.5 SANCOLD Bursary 2011

Mr Matthys Saayman of the University of Stellenbosch has been awarded the bursary. The Secretary would maintain contact with him. **Sec**

10. ICOLD ACTIVITIES

10.1 ICOLD Circular Letters

The ICOLD Circular letters (CL's) 1806 to 1830 had been distributed to MC members when they were received from Central Office. The Secretary gave an overview of their content as follows:

- (a) No comments were submitted for the draft reports for the Hanoi meeting. SANCOLD needed to improve on this matter.
- (b) Some of the CL's were on the Agenda.
- (c) A positive reaction had been received from the ICOLD Technical Committee Chairman in respect of comments made by Mr Jan Nortje on the draft report of CL 1818. The Chairman had amended the draft report in the light of these comments and had requested the attendance of a South African specialist hydrologist at their meeting in Lucerne. The Secretary would forward the correspondence to Mr Moloi who would assist in motivating that DWA send Mr Nortje. **Sec/LM**
- (d) The draft reports for Lucerne needed SANCOLD comments. **All MC**

10.2 ICOLD Committees

Document [113-10.2] was discussed and the following **agreed** to:

- (a) SANCOLD would no longer be represented on the Sedimentation Committee and should be removed from the list. **Sec**
- (b) The SANCOLD membership should be informed about the other ICOLD Committees as there might be a need for networking/information exchange in respect of these Committees where SA did not have representation. **Sec**
- (c) Mr Duncan Grant-Stuart would become the SANCOLD representative on the Tailings Dams Committee after the Lucerne meeting. (See also Agenda item 5 regarding co-option on to the MC). **Sec**
- (d) The queries raised by Dr K Wall in respect of the Ad hoc Capacity Building Committee were discussed. The Secretary informed the MC that:
- Training in matters pertaining to dams was part of the SANCOLD mandate;
 - Training was extended especially to the SADC Region and Africa;
 - The Annual Course/Symposium of 3 – 4 days was our training initiative
 - We support an annual post-graduate bursary in fields related to dams.

The Committee **agreed** with this approach. K Wall would relay the information to the ICOLD Committee Chairman. **KW**

10.3 ICOLD 79th Annual Meeting, Lucerne May, 2011

10.3.1 SANCOLD representation and financial support

The SANCOLD delegation for the Executive Meeting would be:

Voting member: DB Badenhorst

Representatives: L Moloi, P Pyke and D Grant-Stuart

The Secretary would inform Central Office

Sec

It was **agreed** that financial support of R15 000 per person be provided in terms of SANCOLD policy (Document [113-10.3.1]) to the following five attendees of the Lucerne meeting:
DB Badenhorst, JRG Williamson, L Furstenberg, D van Wyk, CPR Roberts. **Sec/Treas**

10.3.2 Executive Meeting: Draft Agenda (CL 1829)

A possible additional agenda item relates to free ICOLD publications and it was **agreed** that this should be submitted to the ICOLD Central Office. **Sec**

10.3.3 Attendance of Committees (See CL 1829)

It was **agreed** that the SANCOLD delegation would decide on this once the full South African attendance was known. **SANCOLD Delegation**

10.4 ICOLD 24th Congress, Kyoto, 2012

Document [113-10.4] was noted where 15 papers had been proposed. This is a record. The Kyoto program was already on their website and would be one week long.

10.5 Africa-Australasia Association of ICOLD (AAA)

The Secretary reported that the AAA was not very active and was requested to write an encouraging letter to the current Chairman of the AAA. **Sec**

10.6 ICOLD Annual Meeting 2016 - Bid by SANCOLD

The bid for ICOLD 2016 was discussed and was gaining momentum. The MC **agreed** to the following actions:

- (a) Submission of a formal letter to DWA via Dr Ruiters requesting support. **Sec**
- (b) Arrangements for an Organising Committee Meeting with Dr Ruiters in June/ July 2011.
- (c) Comments on the draft pamphlet for use in Lucerne should be sent to the Chairperson. **All MC**
- (d) SANCOLD needed to research bids that win.

10.7 ICOLD Publications

The Secretary informed the meeting that he had received a request from the ICOLD Central Office for a list with contact details (e-mail addresses) of our members as well as those of organisations which might buy ICOLD publications. It was recommended by the Secretary that this confidential information not be provided and that ICOLD should rather disseminate information via National Committees. The MC **agreed** with this approach and the ICOLD Central Office would be informed accordingly. **Sec**

11. GENERAL

11.1 SANCOLD Awards

The Chairperson raised this issue and considered that an Award would raise the awareness of SANCOLD. A list of potential nominees would be prepared and considered by Exco.

Sec/Exco

12. DATE AND VENUE OF THE NEXT MEETING

Exco would decide on the next meeting.

Exco

13. CLOSURE

The meeting closed at 14h10.

DB Badenhorst

CHAIRPERSON
Date 21.2.2012

Paul Roberts

SECRETARY
Date 21.2.2012